



**PALM BEACH COUNTY
DEPARTMENT OF HOUSING AND ECONOMIC DEVELOPMENT**

**GENERAL APPLICATION
BROWNFIELD ASSESSMENT GRANT PROGRAM**

Attach additional pages if needed.

1. APPLICANT INFORMATION

- A. Current Parcel Owner(s):** _____
Address: _____ **City:** _____
State: _____ **Zip Code:** _____
Phone: _____ **Cell Phone:** _____
Email Address: _____
- B. Applicant Name(s):** _____ ☐ *Same as owner*
Address: _____ **City:** _____
State: _____ **Zip Code:** _____
Phone: _____ **Cell Phone:** _____
Email Address: _____
 Yes ☐ No ☐ *Is the applicant a contract purchaser? If yes, consent will be required.*
 Yes ☐ No ☐ *Is any portion of the subject site under common ownership or subject to a Homeowners Association (HOA), Property Owners Association (POA), or similar? If yes, consent may be required.*
- C. Agent Name(s):** _____ ☐ *Same as owner*
Address: _____ **City:** _____
State: _____ **Zip Code:** _____
Phone: _____ **Cell Phone:** _____
Email Address: _____

2. SUBJECT SITE INFORMATION

- A. Application Name:** ⁽¹⁾ _____
B. Subject Site Name or Area: ⁽²⁾ _____
C. Location: ⁽³⁾ _____
D. Address: _____
E. Parcel Control Number(s): _____
F. Gross Acreage: _____

Notes:

- The application name will be the title of the business, property name or other distinguishable name.
- If applicable, use name of development order, historical name, or other similar, if different from Application Name.
- Proximity to closest major intersection/road.

This space intentionally left blank.

3. SUBJECT SITE DESCRIPTION/CONDITIONS

A. Briefly Describe The Previous/Current Subject Site Uses And Conditions Of the Subject Site (vacant land, unoccupied, etc.):

B. Future Land Use (FLU) designation: _____

C. Zoning District: _____

☐ Yes ☐ No Unknown ☐ *Is the Zoning district consistent with the FLU designation?*

☐ Yes ☐ No *If no to above, has Applicant filed for a FLU Atlas amendment and/or rezoning?*

D. Is the subject site located within one of the following?

☐ Yes ☐ No *Westgate Community Redevelopment Area (CRA).*

☐ Yes ☐ No *Opportunity Zone. #:* _____

☐ Yes ☐ No *Countywide Community Revitalization Team (CCRT) Target Area (also applicable if parcel is adjacent).*
Name: _____

E. Liens and Fines

1. Briefly describe any outstanding property taxes due and/or liens applicable to the subject site, if applicable.

F. Environmental Status

1. Provide a brief description of the nature and geographical extent of contamination by hazardous substances and/or pollutants, if known. Describe potential, confirmed, and/ or perceived contamination sources, if known.

2. Provide a brief description of any previous or current remedial actions including any prior site assessment activities, if known. Please attach relevant assessment report(s).

3. Describe site assessment activities being requested (Phase 1 or Phase II, etc)

4. Describe whether the applicant is responsible for any of the environmental concerns at this site. Describe any compliance or enforcement actions, historically or pending, at the site and include if the site is currently involved in a consent order or other enforcement action with Florida Department of Environmental Protection or U.S. Environmental Protection Agency.

4. PROJECT BENEFITS/IMPACTS**A. Projected Job Creation**

Number of new jobs expected

B. Describe the extent to which the grant would facilitate the creation and/or preservation of parks and open spaces.**C. Provide a detailed description of the target community that the project will benefit. Explain how the targeted community will benefit.****D. Describe how your plans for reuse of the site will enhance your community's social, economic, and environmental well-being.****E. Describe efforts to involve community organizations in project development and implementation activities.**

F. Describe any environmental justice concerns associated with the site.

5. PROPOSED REDEVELOPMENT PLAN

A. Provide a general description of the proposed redevelopment to include site remediation, demolition, reconstruction, new construction, no. of buildings, uses, square footage, etc.).

6. REUSE PLANNING

A. How do proposed reuse/reuses and your ongoing efforts to prevent the creation of future brownfields fit into your community's master plan, economic development plan/activities and other relevant plan/activities?

7. ESTIMATED PROJECT COSTS (IF KNOWN)

DESCRIPTION	AMOUNT
Land Acquisition	\$
Construction Cost	\$
Purchase Machinery, Equipment	\$
Site development costs	\$
TOTAL	\$

8. CERTIFICATION AND SIGNATURES

The undersigned further understands that this information will be used only in consideration of this application and further agrees to notify Palm Beach County staff and its Consultant of any material change in any such information. Additional information may be requested by Palm Beach County staff after submittal.

By (Authorized Signature)

Date

Print Name

The Palm Beach County Brownfields Assessment Grant Program is funded with EPA Brownfields Assessment Funding under EPA Cooperative Agreement # BF 02D60823.

FOR OFFICE USE ONLY

Application Received By: _____ Date: _____

Application Completeness Review By: _____

_____ Application Complete

_____ Application Incomplete (Specify reason(s)): _____

Applicant Contacted on: _____

Date Information Received to Complete Application (If Applicable): _____

Signature of Reviewer: _____ Date: _____

Review the following special site contamination requirements below:

The site meets the definition of a brownfield site as defined in CERCLA § 101(39), and whether the applicant is the potentially responsible party under CERCLA § 107, is exempt from CERCLA liability, and/or has defenses to CERCLA liability.

Brownfield Sites Contaminated with Petroleum

a. For any petroleum-contaminated brownfield site that is not included in the CAR's EPA-approved work plan, the CAR shall provide sufficient documentation to EPA prior to incurring costs under this cooperative agreement which documents that:

1. The State determines there is "no viable responsible party" for the site;
2. The State determines that the person assessing or investigating the site is a person who is not potentially liable for cleaning up the site; and
3. The site is not subject to any order issued under Section 9003(h) of the Solid Waste Disposal Act.

This documentation must be prepared by the CAR (DHED staff) or the State, following contact and discussion with the appropriate state petroleum program official.

Please contact the EPA Project Officer and refer to the Grant Award **BF 02D60823, section II. Site Eligibility Requirements** on page 7 for more information.